



## Adopt-A-Plot Frequently Asked Questions



QUESTION	ANSWER
<p>Why should I or my organization Adopt-A-Plot?</p>	<p>By Adopting A Plot in Balboa Park you are becoming a part of history! This unique program is a limited time opportunity to design and plant an area within Balboa Park. Your involvement will help make Balboa Park more beautiful for thousands of visitors to enjoy now and during the 2015 Exposition Centennial Celebration.</p> <p>Each plot will have a sign giving credit to the person or organization responsible for the area. A listing will be posted in the Information Kiosk, the Balboa Park Website, and you will be recognized at the <i>Garden Party for the Century</i> - a City sponsored event on May 9, 2015.</p> <p>Once Adoptee groups reach a total of 100 volunteer hours, each member will receive a commemorative 1915-2015 souvenir "100 years 100 hours" lapel pin. And you can be one of the few people who can show your friends that you actually planted a plant in Balboa Park, just like Kate Sessions!</p>
<p>How do I get started?</p>	<p>Please contact Friends of Balboa Park at:          619-232-2282  <a href="mailto:adoptaplot@friendsofbalboapark.org">adoptaplot@friendsofbalboapark.org</a>          2125 Park Blvd. San Diego, CA 92101</p>
<p>What do I need to do?</p>	<ol style="list-style-type: none"> <li>1. Visit the Friends of Balboa Park website to determine the area you are interested in adopting:  <a href="http://friendsofbalboapark.org/projects/adopt-a-plot-program">http://friendsofbalboapark.org/projects/adopt-a-plot-program</a></li> <li>2. Design a proposal for your intended plot for the whole year of 2015. Please include:</li> </ol>



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<p>What do I need to do? (cont.)</p>	<p>a) Plant layout, plant palette, estimated costs, time line, labor availability for installation and maintenance, and monetary funding. NOTE: You may change the layout throughout the year, if you are using seasonal plants, please include this information in your proposal.</p> <p>3. Submit the proposal to Friends of Balboa Park and it will be reviewed by Balboa Park's Park &amp; Recreation Department horticultural staff. Mailing Address: 2125 Park Blvd. San Diego, CA 92101 E-mail: <a href="mailto:adoptaplot@friendsofbalboapark.org">adoptaplot@friendsofbalboapark.org</a></p> <p>4. Once your proposal is approved by Park &amp; Recreation, you may schedule your installation date through Friends of Balboa Park.</p>
<p>What if I do <i>not</i> meet all the requirements?</p>	<p>Contact Friends of Balboa Park to communicate your interest and answer your questions. We may be able to connect you with another group or resource.</p>
<p>How much does it cost to reserve a plot?</p>	<p>There is no fee to reserve a plot.</p>
<p>What if I just want to contribute financially?</p>	<p>Donations can be designated to the Adopt-A-Plot Project and may help adoptees in need of funding or provide other necessities to enhance the program.</p> <p>Please make donations online at: <a href="http://friendsofbalboapark.org/projects/adopt-a-plot-program">http://friendsofbalboapark.org/projects/adopt-a-plot-program</a> Or checks can be made payable to "Friends of Balboa Park" and mailed to: Friends of Balboa Park 2125 Park Blvd. San Diego, CA 92101 **Please write in the memo: "Adopt-A-Plot Donation"</p>



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<p>What if I want to volunteer my time?</p>	<p>Volunteers are very welcome. Please contact us with: your availability, number of persons in your group, and what your team is capable of doing so we can find the best fit for your skills and availability.</p> <p>If you plan to be a regular volunteer, you can become a registered Volunteer for the City of San Diego. This process includes background checks and fingerprinting, done through the City. They are available by email and phone at: <a href="mailto:SDVolunteer@sandigo.gov">SDVolunteer@sandigo.gov</a> or (619) 533-4017</p>
<p>What if I only want to design a plot?</p>	<p>Please send us your contact information and qualifications and we will be happy to forward them to adopters who need a designer.</p>
<p>What if I do not have the equipment (shovels, rakes, etc)?</p>	<p>Let us know what type of equipment and the quantity. We will try to arrange for you to <u>borrow</u> the tools and equipment from Park &amp; Recreation (first come, first served; based on equipment availability).</p>
<p>What type of plants can I use?</p>	<p>We are emphasizing water-wise plants, but we will also consider other plant groups. As example, there are seasonal color flowers on the Prado looking north to the Botanical Building.</p>
<p>I have an idea for a plot that is not included in your map.</p>	<p>If you have an idea for a plot that is not listed on the map, please submit your idea and details of the anticipated area and we will consider your suggestion.</p>



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<p>Do I have to take the whole designated area on the map?</p>	<p>No, but the portion which you select will have to be reviewed by the Horticulture Committee and approved by Park &amp; Recreation Department.</p>
<p>Do I have to be a commercial business?</p>	<p>No, it is not a requirement. Any garden club, school, business, organization or family can Adopt-A-Plot.</p>
<p>I represent a professional/commercial business, how do I get Right of Entry?</p>	<p>Friends of Balboa Park has a Right Of Entry Permit for the program, contractors will just need to coordinate their “in-kind” work with the Friends office.</p>
<p>What if I <i>cannot</i> take care of a plot for the whole year?</p>	<p>If you are not able to make a full year commitment for a plot it will need to be discussed prior to the plot adoption. Alternatives may include:</p> <ul style="list-style-type: none"> <li>• Volunteering with another group</li> <li>• Partnering with another group</li> <li>• Adopting a smaller plot</li> </ul>
<p>What if something unforeseen happens during the year and I cannot continue to take care of the plot?</p>	<p>The key is communication. Let us know and we can work with volunteers and/or Park staff to take over the care of the plot.</p>
<p>How soon can I begin installation?</p>	<p>As soon as Park and Recreation Department has reviewed and approved your design and plant list, you can schedule installation.</p>



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<p>Will my plot be permanent?</p>	<p>All plots are considered temporary for 2015, but will be reviewed by Park and Recreation at year-end and may or may not become permanent gardens in the park.</p>
<p>What if it is decided that my plot will not be permanent?</p>	<p>The terms of the agreement are that you will need to return the plot to its original state after December 31, 2015.</p>
<p>Can I change the types of plants used throughout the year?</p>	<p>Each plot is unique. While we encourage using plants that will be beautiful all year long, some plots will include seasonal plants which may be changed out during the year. Please include your intention in your plans and schedule all maintenance through Friends of Balboa Park.</p>
<p>What about plot maintenance?</p>	<p>You are responsible for making certain that your plot looks good throughout the year. If it begins to look “raggedy” you will receive a reminder call. Remember, your name is on the plot so it is best to schedule regular maintenance in your plan.</p>
<p>What is regular maintenance?</p>	<p>Regular maintenance includes: dead-heading, pruning, replacing failing plants. Schedule all maintenance through Friends of Balboa Park.</p>
<p>What about watering?</p>	<p>Most of the plots have permanent irrigation, but if your plot is over or under-irrigated, report it to Friends of Balboa Park, who will notify Park and Recreation.</p>



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<p>What type of paperwork is required?</p>	<p>Non-profit organizations using volunteers will need to have their members and volunteers fill out volunteer waivers required by the City of San Diego. They will also be asked to track the hours of all of their volunteers. BONUS – Each group which attains 100 volunteer hours or more will be given commemorative 1915-2015 Exposition Centennial Volunteer pins for their service.</p>
<p>What if my group wants to do more for the celebration, besides Adopting A Plot?</p>	<p>The Exposition Centennial Celebration is a full community event. If your group wants to do more in Balboa Park for the community, the City is open to suggestions, for example: host an educational event or display, provide entertainment for the community. Contact Friends of Balboa Park and we can refer your ideas to the right staff member who can best respond to you.</p>